

Attendance: Julie Hengenius, Angela Knisley, Tony Kutter, Kristie Miller, Margaret Stevens

Others: Diana Reding, Library Director

Agenda

1. **Call to Order** at 6:33 PM followed by the Pledge of Allegiance
2. **Adoption of Agenda:** Julie made a motion to adopt the agenda, seconded by Margaret and passed with all in favor.
3. **Approval of Minutes** of prior meeting (February 26, 2018). Motion to approve the minutes was made by Tony; seconded by Kristie and passed with all in favor.
4. **Public Expression:** No members of the public attended the meeting.
5. **Correspondence:** None
6. **Treasurer/Financial Officer's Report:** (provided under separate cover)
The Board reviewed the January/February financial report. Margaret made a motion to approve the report. Angie seconded it and it was approved with all in favor. The Board discussed the management of savings and investments and will consult the bank on the best ways to maximize the interest on the Library's investments.
7. **Director's Report:** (submitted under separate cover). Diana reviewed her report that included information on the following: Rechartering tasks in regards to insurance and compensation coverage as well as civil service lists, the upcoming Trustee election, upcoming Library programs. Building and Ground updates, and Diana attending a conference.
8. **Committee Reports:**
 - a) **Budget subcommittee:** The budget was approved at the January meeting.
 - b) **Personnel committee:** The committee has completed Diana's review.
 - c) **Old Business:** In April, the Board will review a letter to the homeowner of the property located next door to the library notifying him of changed/extended hours in regards to patrons using the back library door/driveway.
 - d) **Policy:** The committee distributed a draft of the policy to each Board member to review and discuss at the April meeting. A copy of the draft was also sent to Lisa Erickson (NIOGA)
 - e) **Rechartering Update:** Trustee Election: Two trustees are up for reelection (Margaret and Katleen). The following resolution was made: Kristie made a motion to have the Pembroke Central School District run the 2018 Library Board election. The motion was seconded by Margaret and the motion passed with five in favor.
The Next Steps in the Rechartering Process are listed on the back of the Agenda.
 - f) **Maintenance issues:** none
9. **New Business:** Angie asked if the Library would be interested in holding a health fair that would include the UMMC Breast and Prostate Screening Project. This was declined for now since wellness programming has had very low attendance.
10. **Other Business:** none

11. Adjournment: The public portion of the meeting adjourned at 7:29 PM with a motion by Tony.
It was seconded by Angie and approved by all.

Respectfully Submitted,

Angela Knisley, Secretary

CORFU PUBLIC LIBRARY
EXECUTIVE SESSION

BOARD OF TRUSTEES MEETING

MARCH 19, 2018

Attendance: Julie Hengenius, Angela Knisley, Tony Kutter, Kristie Miller, Margaret Stevens

The Board met to discuss and explore alternative forms of compensation for the Library Director.

No action taken.

Respectfully submitted,

Angela Knisley, Secretary

A handwritten signature in black ink that reads "Angela Knisley". The signature is written in a cursive style with a large, stylized initial 'A' and a long, sweeping tail on the 'y'.